



UNIFIED UNIVERSITY AND COLLEGE MANAGEMENT SYSTEM

College Admin-User Manual

Version-1.1

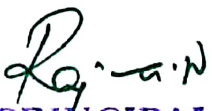
Date: 17-09-2021

Prepared by:

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No. 2A, Hayes Road

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PRINCIPAL

SAHYADRI SCIENCE COLLEGE

(Constituent College of Kuvempu University)

SHIMOGA, Karnataka State.



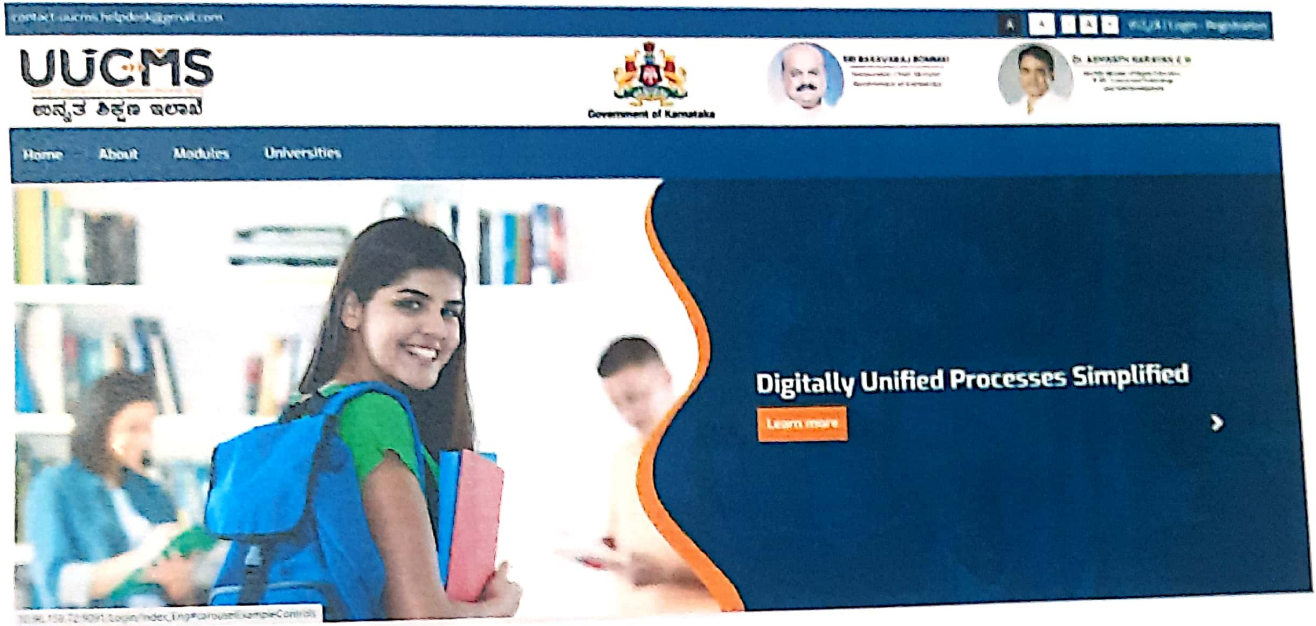
Table of Contents

UNIFIED UNIVERSITY AND COLLEGE MANAGEMENT SYSTEM.....	1
1. College Admin Login	3
2. View Program and Combination-wise approved intake:	4
2.1 Map New Language :	4
2.2 Map Second Language:	5
3. Setup Seat Allocation Method (With intake):	6
4. Bank Details:	7
5. Fee Details:	7
5.1 Fee Head Mapping:	7
5.2 Setup Admission Fee Details:	8
5.2.1 Aided/Un-Aided College:	8
5.2.2 Government College:	8
5.3 University Fee Details:	9
6. Student Admission Details:	10
6.1 Personal details:	11
6.2. Category/Special Category:	11
6.3 Quota Details:	12
6.4 Previous Education Details:	14
6.5 Discipline and Fee Paid Details.....	14

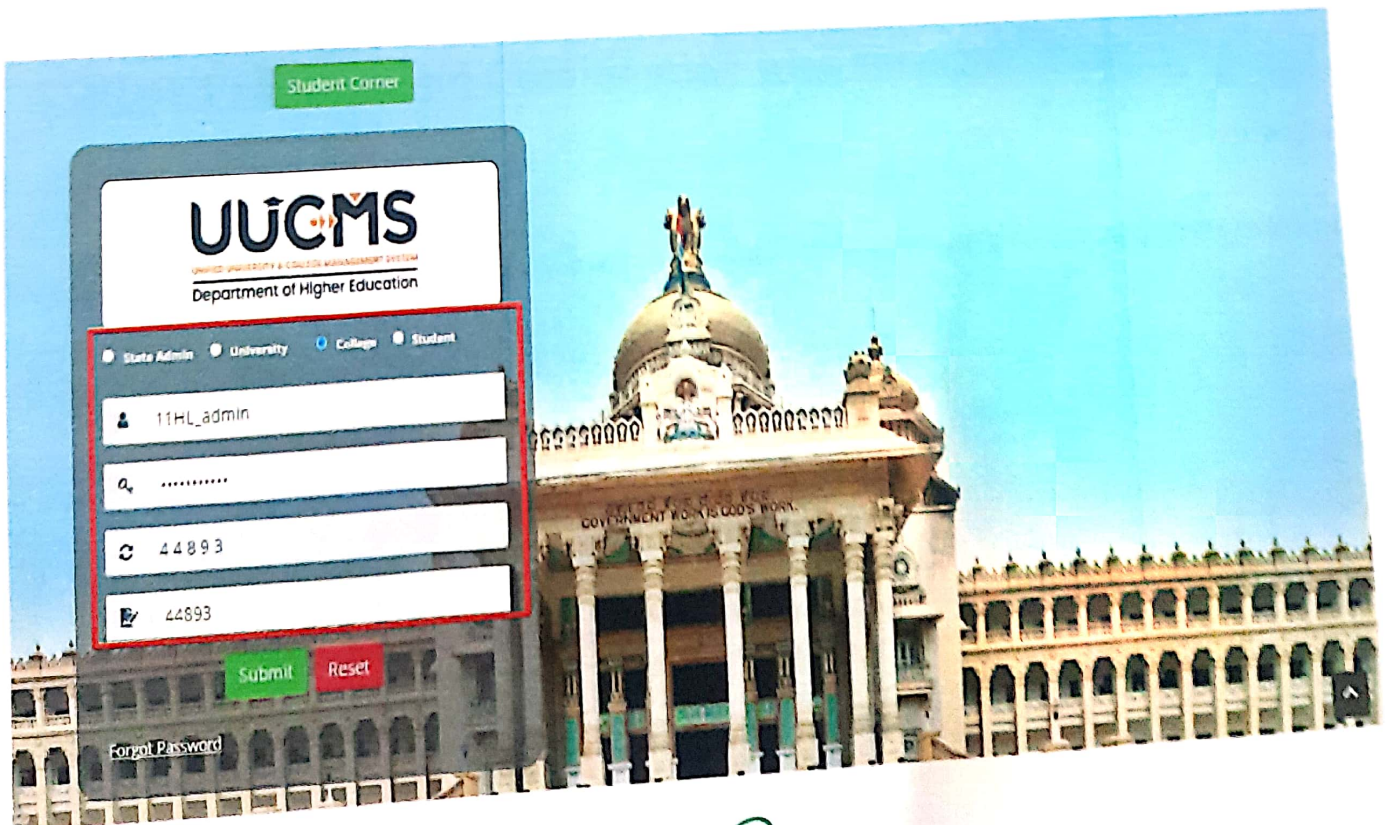

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1. College Admin Login

1. Open the portal using URL- <https://uucms.karnataka.gov.in>
2. Recommended to use Desktop google chrome browser.
3. Click on Login-Registration.



4. User should select the College radio button, enter the Login Credentials Which are received from the E-mail and Captcha code to Login the Portal.
5. If Credentials are not received, please approach University Admin.



Rajiv

6. College admin Login Home page will be displayed.

7. Steps highlighted with blue color are mandatory and should be executed in the sequence provided to proceed further.

2. View Program and Combination-wise approved intake:

2.1 Map New Language:

1. College admin can view the list of programs, discipline and respective intakes which are approved by the University.
2. Modifications are not allowed in the **Approved intake**.
3. For any modification, approach respective University admin.


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Approved Program Intake

Show 10 entries

Search:

Sl. No.	Program Level	Program Name	Discipline	Approved Intake
1	UG	EducationDicipline	Educational	100
2	UG	EducationDicipline	Educationb	200
3	UG	EducationDicipline	Educationc	300

2.2 Map Second Language:

1. If Admin wish to Map New Second Languages, click on Map NEW Language Button.
2. Admin should select the languages from the dropdowns which are configured by University admin and click an ADD button.
3. Added Languages can be deleted by clicking delete option.
4. If required languages is not listed in drop down, please approach University admin. Or University Nodal Officer.

Approved Program Intake

Map Language

Show 10 entries

Search:

Sl. No.	Program Level	Program Name	Discipline	Approved Intake for Discipline Core	Approved Intake For Open Elective
No data available in table					

Showing 0 to 0 of 0 entries

Previous Next

Back

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Test square

1

244

[Back](#)

Dr. KISHORE KUMAR, F.R.C.S.
Senior Lecturer, Professor, Head of
F.R.C.S. (General Surgery)
and Dr. Jayaraman

[illegible]

College Code: A10240052 College Name: Polignoli Advanced Arts and Commerce High Grade College Type: College

[Sign in](#)
[Back](#)

6

4. Bank Details:

1. College admin has to provide the necessary details along with the scanned cancelled cheque leaf for online transaction on the basis of purpose of bank account. The cancelled cheque leaf copy will be used by payment gateway partner to validate the College account.
2. College admin should choose whether the account is Aided or not.
3. All Accounts added in the Form below are shown in the list below for viewing purposes. Make sure that all details entered are correct before submitting the form.

Home Bank Details

Bank Details

College Code : A18GPA0012 College Name : Paliyatti Adavappa Arts and Commerce First Grade College, Tiptur

College Type : Aided College Purpose of Bank Account : Admissions

Aided Account : ☐

Bank Name : BANK OF INDIA Branch Name : BANGALURU IFSC Code : BKID0000440 MICR Code : 560013037

Account No : Confirm Account No : 123456789 Account Holder Name : User Canceled Cheque Leaf : country PNG

*Note : Accepts PDF, JPG, PNG, JPEG format only

Sl. No.	Bank Name	Branch Name	Account No	Holder Name	Aided Account	IFSC Code	MICR Code
1	BANK OF INDIA	BANGALURU	123456789	User	Yes	BKID0000440	560013037

5. Fee Details:

5.1 Fee Head Mapping:

1. College admin is allowed to select the fee and click on **Add** button.
2. Added Fee heads will be displayed in the below section and in the **Setup Admission Fee Details** as well.
3. Provision to delete the fee head before mapping.

UUCMS

Fee Head Mapping

College Name : Paliyatti Adavappa Arts and Commerce First Grade College, Tiptur

Sl. No.	Fee Head Name	Action
1	Registration Fee of State University	Add
2	Admission Fee	Add

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5.2 Setup Admission Fee Details:

5.2.1 Aided/Un-Aided College:

1. College admin should setup fee details for specific programs and discipline in detail.
2. College admin should select Program level, Program name, Discipline Aid type and Discipline & click on Add.
3. College admin should fill the further details accordingly and click on save.
4. If college refund the fee, admin has ability to set percentage or amount wise.

Setup Admission Fee Details

Program Level *
Select Program Level

Program Name *
--Select--

Program / Discipline Aid Type *
Select--

Discipline *
None selected

Add

SL.No	Program Level	Program Name	Program Type	Discipline	Action
1	UG	Bachelor of Commerce	Aided and Un-Aided	General	

Applicable to category *
General

Fee Type *
Admission Fees

Fee Head Name *
Admission Fee

Gender *
Male

Family Income Lower Limit (INR Per Annum)*
0

Family Income Upper Limit (INR Per Annum)*
10000

Fee Amount (in INR)*
500

Seat Type *
Aided Seat

Refund against Cancellation allowed? *
Yes ☒ No ☐

Save

Cancel

Refund against Cancellation allowed? *
Yes ☒ No ☐

Refund Type *
Amount

Refund Percentage *
100

Refund amount (in INR)*
500

Save

Cancel

5.2.2 Government College:

1. College admin should setup fee details for specific programs and combinations in detail.
2. College admin should select Program level, Program name, Program type & Combination/Discipline and click on Add.
3. College admin should fill the further details accordingly and click on save.
4. There is no option to select Seat type.
5. If College refund the fee, admin has ability to set percentage or amount wise.


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Setup Admission Fee Details

Program Level *	Program Name *	Combination or Discipline *	
Select Program Level ▼	--Select-- ▼	None selected ⇅	
Add			

Sl.No	Program Level	Program Name	Combination or Specialization	Action
1	UG	Bachelor of Arts	E-H-K (ECONOMICS, HISTORY, KANNADA)	

Applicable to category *	Fee Type *	Fee Head Name *
All selected (8) ⇅	General Fees	Tuition fee ▼
Collected From *	Gender *	
Candidate ▼	All selected (3) ⇅	
Family Income Lower Limit *	Family Income Upper Limit *	Fee Amount *
0	100000	1500
Refund against Cancellation allowed? *		
Yes ☐ No ☒		
Save Cancel		

Refund against Cancellation allowed? *	Refund Type *	Refund Percentage *	Refund Amount (in INR) *
Yes ☒ No ☐	Amount ▼	100	500
Save Cancel			

5.3 University Fee Details:

1. Admin can view the fee setups configured by University admin by choosing programs and discipline.

Signature
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UUCMS
Uttara University of Karnataka

University Fees Details

Program Level: Program Name: Discipline: Fee Head:

Table 1: University Fees Details

Sr. No.	Program Level	Program Name	Discipline	Fee Head Name	Fee Type	Gender	Applicable to Category	Family Income Limit (Rs)	Family Income Upper Limit (Rs)	Amount	Refund Amount	Refund Type	Refund Percentage	Refund Amount
1	UG	Undergraduate	Commerce	tuition fee	Regular	Male	Category: 1	10000	20000	1000	1000	Percentage	10	1000
2	UG	Undergraduate	Commerce	tuition fee	Regular	Female	Category: 1	10000	20000	2000	2000	Percentage	10	2000
3	UG	Undergraduate	Commerce	tuition fee	Regular	Male	Category: 1A	10000	20000	2000	2000	Percentage	20	4000
4	UG	Undergraduate	Commerce	tuition fee	Regular	Female	Category: 1A	10000	20000	2000	2000	Percentage	20	4000

6. Student Admission Details:

6.1 Personal details:

1. Personal details are auto-populated from PU system based on registration number. If not, please enter the complete details manually.
2. After entering proper details, click on **Save & Continue**.

UUCMS
Uttara University of Karnataka

SPU BASAVARAJ BOMMA
Hon'ble Chief Minister
Government of Karnataka

DR. AGNIBHUSHAN NARAYAN C.H.
Hon'ble Minister of Higher Education,
H. D. D. S. and Skill Development
Government of Karnataka

Home Academics Admissions

Student Admission Details

Program Level:

Personal Details Category / Special Category Quota Details Previous Education Details Discipline and Fee Paid Details

Personal Details

Enter Karnataka PU Board Registration Number: 560001 Completion Year (Ex. Mar 2021):

Candidate Name (Full Name as in Aadhaar): PRIYANKA H B Aadhaar Number: 435460870000

Gender: Female Date of Birth: 08-09-2002

Note: Please enter any one of the values (Father's / Mother's / Guardian's Name)

Father's Name: BASAVARAJU H N Father's / Mother's / Guardian's Mobile Number: 9896628100

Mother's Name: SUMA B K Email Address: N

Guardian's Name: Jayanya

Alternate Email Address: N Alternate Mobile Number: 5435463433

☒ Same as Primary Email Address ☐ Same as Primary Mobile Number

Permanent Address

Address: Jayanagar 7th Block Bangalore State: Karnataka

Division: Bengaluru urban Taluk: Bengaluru east

Gram Panchayat / Ward: Kannamangala Village / Area: Kannamangala

Pincode: 561150

Current Address

☒ Same as Permanent Address

10

Principal
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6.2. Category/Special Category:

1. College admin should enter the all necessary details in "Category /Special Category" module.
2. College admin should select the religion, category and caste from drop-down option.
3. System allows college admin to upload the documents with 1MB of size and PDF files.
4. College admin should combine all the previous documents in 1 PDF and then upload it.

The screenshot shows the UUCMS (Udupi University Computerized Management System) interface. The header includes the UUCMS logo, the Government of Karnataka emblem, and the names of the Minister and Deputy Minister. The main navigation bar has tabs for 'Student', 'Academic', and 'Administration'. The 'Student' tab is active, leading to the 'Student Admission Details' form.

The form has a 'Program Level' dropdown set to 'UG'. Below this are five tabs: 'Personal Details', 'Category / Special Category', 'Quota Details', 'Previous Education Details', and 'Discipline and Fee Paid Details'. The 'Category / Special Category' tab is selected.

Category Section:

- Religion: Hindu
- Category: Category I (A)
- Caste: Other
- Family Income Per Annum (in INR): 55434
- Are you claiming Reservation/Benefits under notified reserved category?: No

Special Category Section:

- Do you belong to Kannada Karnataka?: No
- Are you a Rural Candidate?: No
- Kannada Medium: No
- Are you a Kashmiri Migrant?: No
- Are you claiming under Defence Personnel Quota?: No
- Are you claiming under Political Sufferer Quota?: No
- Children of Sexually Exploited / HIV Infected Deceased: No
- Are you Child of Freedom Fighter: No
- Are you a Person with Disability: No
- Are you a Scheduled/Untouchable Kannadiga?: No

Buttons for 'Back' and 'Save & Continue' are at the bottom.

6.3 Quota Details:

1. Select necessary Quota whichever is applicable to him/her.
2. Enter Document number and Upload the Documents.(Refer Note)


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Student Admission Details

Program Unit:

Personal Details | Category / Special Category | Quota Details | Previous Education Details | Disposition and Fee Paid Details

Quota Details

Note: Please merge multiple documents to 1 PDF before uploading (for any other special category)
Upload File types allowed: PDF
Maximum size limit for each uploaded file is 1 MB.

Are you claiming seat under any of the below listed Quota?

Sportsperson / Athlete at the University / State / National Level

☐ Yes ☒ No

Sportsperson / Athlete at the University / State / National Level

☐ Yes ☒ No

NCC (Please Provide B, C and any Other certificate)

☐ Yes ☒ No

NSS

☐ Yes ☒ No

CCA (Literary & Cultural Activities)

☐ Yes ☒ No

Child of farmers who committed suicide

☐ Yes ☒ No

Destitute Women

☐ Yes ☒ No

Displaced Citizen (Nirasthritharu)

☐ Yes ☒ No

[Back](#)

[Save & Continue](#)



6.4 Previous Education Details:

1. College admin should enter 10th Board name, Registration number and Total marks upon which Percentage is calculated automatically. System allows college admin to upload the Document from his/her Digi locker account.
2. If College admin selects PU board as Karnataka and enters Registration number and year of passing rest of the details will be auto fetched.
3. For other State board students they have to enter the details manually and System allows them to upload the Document from his/her Digi locker account.

S. S. Narayana
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Student Admission Details

Program Level: **UG**

Personal Details Category / Special Category Quota Details Previous Education Details Discipline and Fee Paid Details

Previous Education Details

10th Standard Education Details	
Board Name:	Karnataka Secondary Education Examination Board
Registration Number:	476867908766354
Total Maximum Marks:	600
Total Marks Obtained:	600
Overall Percentage:	100.00
Upload Your Marks Card:	Choose File Screenshot (2) .png

12th or Equivalent Education Details	
Pre-University:	Karnataka PU
Registration Number:	100436
Year of Completion:	mar2020
Institution Name:	DISHA PU COLLEGE NO 9-21 KOTANURU(D) JEWARGI
College Code:	KF335

Enter Subject-wise Marks

SL.No.	Subject Name	Subject Type	Marks Obtained	Maximum Marks	Action	
1	KANNADA	Language	78	100	Delete	
2	ENGLISH	Language	55	100	Delete	
3	PHYSICS	Core	95	100	Delete	
4	CHEMISTRY	Core	86	100	Delete	
5	MATHEMATICS	Core	90	100	Delete	
6	BIOLOGY	Core	89	100	Delete	
Total Marks Obtained:		493	Total Maximum Marks:	600	Overall Percentage:	82.17

Dr. Jayaramiah
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6.5 Discipline and Fee Paid Details

4. College admin should select the Program name, Discipline Core 1, Discipline Core 2, Open Elective subject and Languages from the Drop-down which are chosen by student.
5. College admin should enter the particular details and receipt on Fee collected from student and should click on Submit button.
6. After submission student will be provisionally admitted to the college and System will generate the unique Registration number and same will be shared with student over SMS and email.



Student Admission Details

Program Level: UG

Personal Details Category / Special Category Quota Details Previous Education Details Discipline and Fee Paid Details

Discipline Details				
Program Name: Bachelor of Arts				
Discipline Core 1: ECONOMICS	Discipline Core 2: EDUCATION	Open Elective: HISTORY	Language 1: KANNADA	Language 2: ENGLISH
No of seats available : 38	No of seats available : 46	No of seats available : 123		
Seat Type: Aided Seat	Seat Type: Un-Aided Seat			
Fee Paid Details				
Total Fee Amount:	50000			
Challan / Receipt No:	rgtrhthh			
Actual Amount Paid:	50000			
Payment Date:	01-09-2021			
Upload Challan / Receipt:	Choose File test.pdf			

Back

Submit

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SHIMOGA, Karnataka State:

Examination Process

Examination

- My Verification System (Regular)
- My Verification System (Distance)
- Pariksha Mitra Regular
- Pariksha Mitra Distance
- Student Portal for Examination
- Online Student Information System
- Examination Time Table
- Convocation
- Admission (Distance)
- Ph.D. Course Work Online Registration
- System generated Unique Student Id/Register Number.
- Online Examination fee remittance to University account.
- Downloading / printing of examination application form Time table and Hall Ticket.
- Online entry of Internal Assessment marks and Practical / Viva-Voce marks.
- Online Invigilator diary uploading on the day of examination.
- Answer book dispatch details uploaded on the day of examination.
- Viewing results on Internet and downloading the marks statement.
- Challenge valuation/Re-totaling /Photo-copy of answer books.
- Introduced Barcoded answer book. Multiple bar codes for different valuation as well as Student identification.
- Eliminated additional answer book/sheet.
- Each answer book packet is tracked for activities such as date of creation, valuation, etc.
- After valuation, the marks will be entered in front of examiners. Checked and certified by the examiners themselves.

Examination Results

- Regular
- Distance(Annual Scheme)
- Distance(Semester Scheme)

Fast Processing Of Results

- Results made available to the students through Internet and SMS immediately after the declaration of result.
- Speed processing of Photocopying, Re-totaling and Revaluation process.

E-Payment

- Students can apply KV/RT/Photocopy through online immediately after announcement of Result on web.
- Fee payment is made through various modes such as Bank, Post-office, Credit Card, Debit Card, etc.